BROADCAST TO ALL DPA STAFF
FROM SYSTEMS OPERATIONS

Effective immediately, the 10/01 MMHR screen has **viewable** and **updateable** fields. This means that you can see why the TA or FS programs are <u>requiring</u> or <u>not requiring </u>an MRF. You may now correct the MRF program requirements in most instances.

Please remember the following when working on the MMHR screen:

- If the program requires a MRF, the MMHR screen should show the FIRST MMR REQUIRED field with a date of '0901' or earlier and the MMR EXEMPT field should contain a 'N' or 'blank.' (EIS will FAIL the MRF eligibility factor if the MRF is not registered)

- If you are working a case with an application in August or September, an MRF is not required. The FIRST MMR REQUIRED fields on the MMHR should have a future date entry and the MMR EXEMPT field should contain a 'N' or a 'blank.' For example, a September application would show '1101' in the FIRST MMR REQUIRED field and the MMR EXEMPT field should contain a 'N.'   (EIS will PASS the MRF eligibility factor)

- If you are working a Food Stamp MMR Exempt case, the MMHR should show a date in the FIRST MMR REQUIRED field **and** the MMR EXEMPT field should contain a 'Y';
the EXEMPT THROUGH field should contain a date;
and the EXEMPT REASON field should contain a reason code. (EIS will PASS the MRF eligibility factor.)

<u>Helpful Hint to get cases not subject to an MRF out of FROZEN status</u>:

Close the program on the TAED or FSED

Revert the Program back to OPEN

Delete month back to 10/01 if the program was too far ahead

Adjust the 10/01 MMHR screen using one of the steps described above so that the MRF is NOT required by the TAPD or FSAD.

If you have questions or problems not covered by this message, please contact the Help Desk at EISHelp@health.state.ak.us <mailto:EISHelp@health.state.ak.us> <<mailto:EISHelp@health.state.ak.us>> or DPA EIS Helpdesk.

Thanks for your patience as we make system adjustments for Prospective Budgeting.

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